

Yosemite Community College District

**Measure E Citizens' Bond Oversight Committee Meeting Minutes**

YCCD Board Room  
January 7, 2009, 6:00 p.m.

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**Members Present:** Nick Cretan, James West, Betty Ann Prescott, David Geer, Terry Plett, Gary McKinsey, Patrick Sweeney, Richard York, Jr.

**Members Absent:** Debbie Paffendorf

**Others Present:** Matt Kennedy, Mark Newton, Tim Nesmith, Teresa Scott, Roe Darnell, Gary Whitfield, Graciela Molina (recorder)

**1. Call to Order**

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Richard York at 6:00 p.m. in the YCCD Board Room.

**2. Approval of Minutes of October 1, 2008 Meeting**

The meeting minutes of October 1, 2008 were approved by the Citizens' Bond Oversight Committee, as amended. A motion was made by Terry Plett and seconded by Betty Ann Prescott. The motion carried unanimously.

**3. Comments from the Public**

Mr. William Mitchell of Modesto informed CBOC members that he submitted an application to serve on the Citizens' Bond Oversight Committee. Mr. Mitchell provided committee members with his employment background and community service record; he previously served as a City Council and School Board Member. Chair Richard York thanked Mr. Mitchell for his time, his comments and for applying. He stated that District staff would be informing applicants of their application status.

**4. Committee Membership**

In response to an inquiry from Chair Richard York about new member orientations, Chancellor Darnell reported that incoming CBOC members would be provided an orientation and background information on Bond Measure E projects.

**a. Term Ending March 9, 2009**

Chair Richard York reported that four members will be ending their term on the CBOC in March 2009. Members were previously provided a current membership history. Chancellor Darnell took a moment to thank members whose term is ending in March, Chair Richard York, David Geer, Betty Ann Prescott, and Debbie Paffendorf (not present) received a certificate on behalf of the District for their valuable service on the Citizens' Bond Oversight Committee.

**b. CBOC Application Update**

Chancellor Darnell reported that on December 22, 2008, YCCD submitted a press release calling for applications for the YCCD Citizens' Bond Oversight Committee to all local newspapers in our service area. YCCD has received 9 inquires and 4 applications have been received to date. He provided CBOC members with a list of the five categorical vacancies that will be open after this meeting, effective March 9, 2009: Taxpayers Association, Senior Citizen Organization, College Support Organization, MJC Student, and Columbia College Student.

A member of CBOC inquired if a group/organization for a categorical vacancy could identify and recommend the name of an individual to serve as their representative on CBOC; Chancellor Darnell stated that he would inquire with YCCD bond counsel. In response to an inquiry by Terry Plett, the Chancellor anticipated that he would forward recommendations to the Board in February.

**c. Election of Vice Chair for 2009**

Terry Plett volunteered to serve as Vice-Chair for the 2009 year. James West made motion to elect Terry Plett as Vice-Chair, Chair York seconded the motion, and the vote carried unanimously.

**5. Measure E Audit Report**

Executive Vice Chancellor Teresa Scott provided an overview of the Measure E Audit Report. In the Report to the Board of Directors, auditors found that this was a clean and successful audit. The two other reports reviewed were the Performance Audit and the Financial Statements with Independent Auditors' Reports. Auditors have found that YCCD is managing funds appropriately; they are reviewing our internal control processes and reporting out to our Board of Trustees. She reported that in March 2008, YCCD completed the second issuance of Bonds and received a good rating. Chancellor Roe Darnell reported that YCCD is scheduled to go out for the final/third issuance in two years. Terry Plett congratulated YCCD with the unqualified audit; and commended Teresa Scott and her staff on a job well done. He asked that she share the sentiment with her staff in Fiscal Services. Teresa Scott thanked him for his opinion and comment. James West made the motion to accept the audit, David Geer seconded the motion. The vote carried unanimously.

**6. Bond Update**

Mark Newton reviewed the Measure E Bond Program January 2009 Update. **Modesto Junior College:** CEQA documents are complete for Columbia College and MJC East Campus; *MJC West Campus* CEQA documents have been submitted to DTSC and waiting for approval to proceed. The *Parking Lot Project* is in construction; Kitchell expects a quick turnaround from DSA for the *Softball Project*. The *Science Community Center and GVM* is in construction document phase. *Student Services* is in Design Development Phase and the tree removal is complete on College Avenue. **Columbia College:** The *Child Development Center* has bid to BoBo Construction. The *Science and Natural Resources Project* will start construction in July. Due to the savings in bond project bids Columbia College has started a new project upgrading their infrastructure.

**7. Project Status Report**

In response to an inquiry from David Geer, Mark Newton provided an update on the arbor report of the Student Services site. He reported that trees creating a hazard to the public were removed from the area in accordance with the report findings.

**8. Bond Quarterly Expenditure/Revenue Report**

Mark Newton provided CBOC members a graph reference of quarterly expenditures. In light of projects coming on line we see an increase in expenditures that will continue. He also provided an overview to date of the Measure E Budget expenditures and percentage by quarter. Mark Newton made a correction to the YCCD Measure E bond Quarterly Expenditure Report that the project # 35 – CC Parking Lots has not yet been released as completed and therefore should not be shaded.

**9. Calaveras Educational Site Update**

Chancellor Darnell provided CBOC with an update on the Calaveras Educational Site. In conducting our due diligence, a potential wetland area was identified on the site and we informed the County Superintendent's Office. The county is reviewing their options, the wetland may have compromised how the property was going to be divided. The County Superintendent has been very interested in working together. Depending on the County's decision, YCCD may have to begin the search for an alternate site. Chancellor Roe Darnell stated that he is looking into modular buildings as a mode of cost saving. Chair Richard York suggested that District staff may want to look into a mitigation bank; one drawback is slowing down of the process.

**10. Comments from Committee Members**

Chair Richard York released his duties to James West, incoming Chair for 2009. James West thanked Richard York for his service as Chair and for the service on the CBOC. Terry Plett made the motion to accept the revised meeting schedule which reflected the meeting location change for January. Patrick Sweeney seconded the motion and was approved unanimously.

**11. Adjournment**

A motion to adjourn the meeting was made and passed unanimously. The Citizens' Bond Oversight Committee meeting was adjourned at 7:14 p.m.

**The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, April 1, 2009, at 6:00 p.m., in the Yosemite Community College District Board Room.**